Hardin County Board of Developmental Disabilities
POLICY

Policy Number: PS-2	Page: 1	Of: 1
Title: Preschool Snacks		
Regulatory Authority: Ohio Revised Code Chapter 3717 (Food Service Operations); Ohio Administrative Code Chapter 3701-21 (Food Service Operation); Union County Health District Rules for Food Service Licensure and Operation; Ohio Department of Education Pre-School Licensing Rules		
Effective Date: 11/18/25		
Reviewer/Job Title: Operations Manager or designee		

KITCHEN USE – PRESCHOOL SNACKS

(A) PURPOSE

Because the HCBDD, herein known as the Board, recognizes the importance of meeting the nutritional needs of consumers and employees in a safe and efficient manner, the following policy is established:

(B) PRESCHOOL SNACKS

1. Preschool snacks will be provided in quantities and quality to supplement food served at home so that the daily nutritional needs consumers are met in accordance with required daily allowance as prescribed by the U.S. Department of Agriculture meal patterns.

2. Current menus for upcoming weeks will be posted in a conspicuous place and shall reflect all snacks to be served. Any substitute foods served shall be from the same basic food group.

3. Snacks provided by the family or guardian for an student will be labeled with the student's name. Unused portions will be labeled with date and stored covered in a refrigerator for up to 3 days. Stored food will not be reheated or served a second time.

4. Preschool snacks will be prepared in the licensed kitchen and served according to licensure rules. Per ODE guidelines snacks must consist of choices of food from two of the food groups listed:

(a) Meat/meat-equivalent group;
(b) Bread or bread-alternative group;
(c) Milk group; or
(d) Fruit/vegetable group.